293d Base Support Battalion

CDR: LTC Melissa A. Sturgeon
CSM: CSM Steven M

We Are Here For You!

MISSION

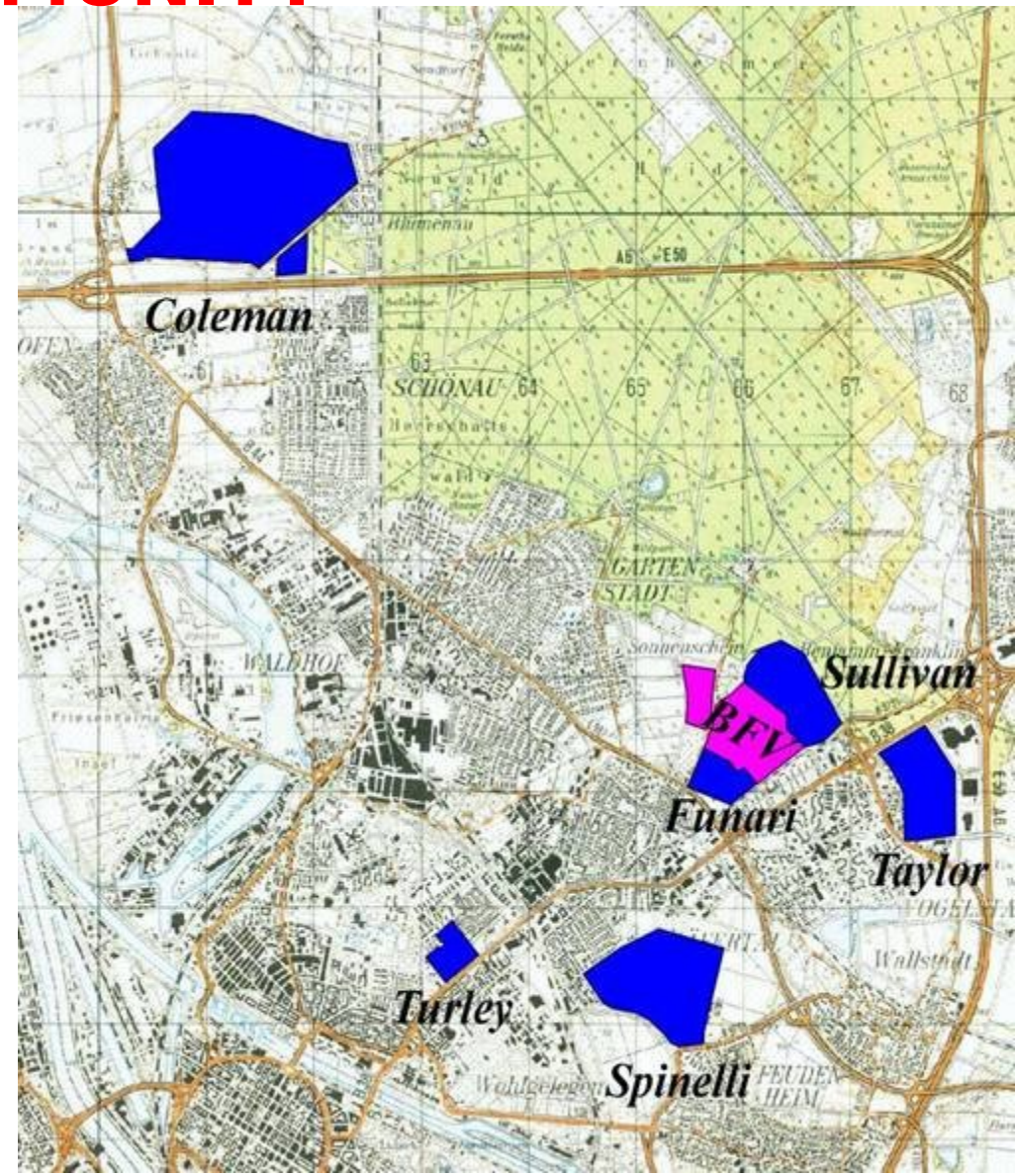
Provide daily comprehensive base operations support to the Mannheim Military Community. Conduct Force Protection planning and execution for Mannheim area Installations. Plan, prepare, and execute power projection platform and reintegration operations. On order, conduct additional missions as assigned by the Senior Mission Commander and Commander, 26th ASG.

VISION

Provide the best possible support to our community, focusing on force protection, power projection, excellent service, host-nation partnerships, resource and environmental stewardship.

MANNHEIM MILITARY COMMUNITY

- **14,797 People**
- **15 Installations (7 major)**
- **11,000,000 Gross Square Feet**
- **4,000 Square Miles**
- **7 Separate Commands**
- **966 Buildings**
- **2,069 Family Housing Units**
- **3 German Länder/States**
- **Friedrichsfeld QM Storage**



SUPPORTED UNITS

UNIT	LOCATION	HIGHER COMMAND
5TH SIGNAL COMMAND	FUNARI	NETCOM
7TH SIGNAL BRIGADE	SULLIVAN	5TH SIG CMD
2ND SIGNAL BRIGADE	TAYLOR	5TH SIG CMD
18TH MP BRIGADE	COLEMAN	V CORPS
USAREUR OPM	TAYLOR	HQ USAREUR
44TH SIGNAL BN	SULLIVAN	7TH SIG BDE
72ND SIGNAL BN	TAYLOR	7TH SIG BDE
181ST TRANS BN	TURLEY	V CORPS 3D COSCOM
28TH TRANS BN	COLEMAN	21ST TSC
95TH MP BN	TAYLOR	21ST TSC
2-502ND AVN REG	COLEMAN	21ST TSC
1-214TH AVN REG	COLEMAN	26TH ASG
510TH PSB	SULLIVAN	1ST PERSCOM
208TH FSB	SPINELLI	1ST PERSCOM
4TH ASOS	SULLIVAN	USAFE
AMC	F'FELD	AMC
76TH ARMY BAND	COLEMAN	VCORPS
MEDDAC	BFV	MEDCOM
AFN	COLEMAN	AFRTS

**Deployed

COMMUNITY POPULATION

Military	4508
GS Civilians	1205
DoDDS	213
NAF	336
AAFES	111
Mil Family Members	5746
Civ Family Members	1637
Contractors	683
Retirees	358
	14,797

LOCAL NATIONALS AND CSG	
Mannheim	1101

TOTAL = 15,898

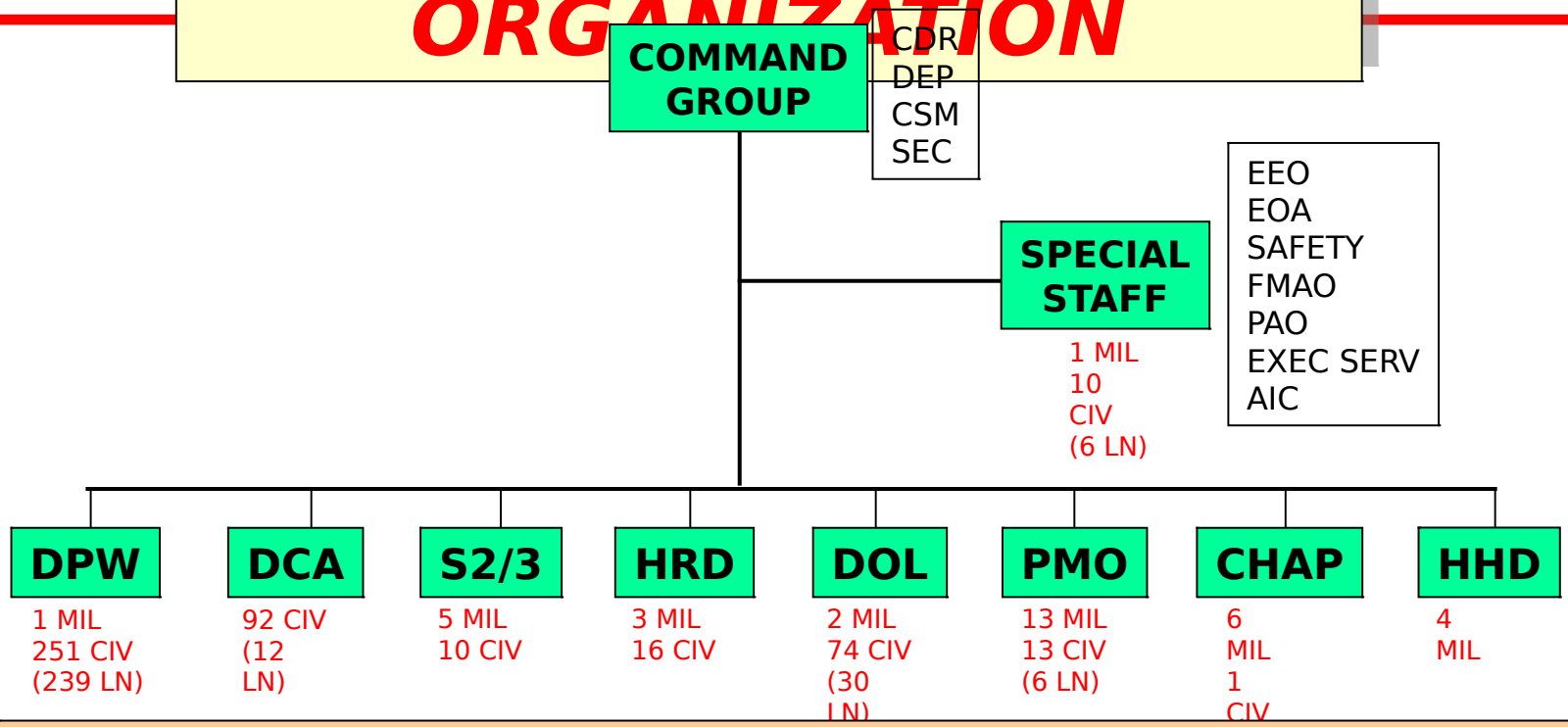
COMMUNICATING WITH OUR COMMUNITY

Command
Community Information Forum - CIF

Schools
3 Advisory Committees
1 Installation Advisory Committee

Community Info
CIF – 1700, 1st Tuesday of each month
Town Hall Meetings/AAFES Commissary Meetings - 1 per quarter
Submissions to Herald-Post + AFN + Email
Open Door (Thursdays - 1400-1500)
Community Action Line (385-3000)
Channel 7 on Cable
Web Page
Interactive Customer Evaluation - ICE
Weekly Newcomers Orientation
Mannheim Orientation Spouses Tour (MOST)
Army Family Action Plan

293d BSB ORGANIZATION



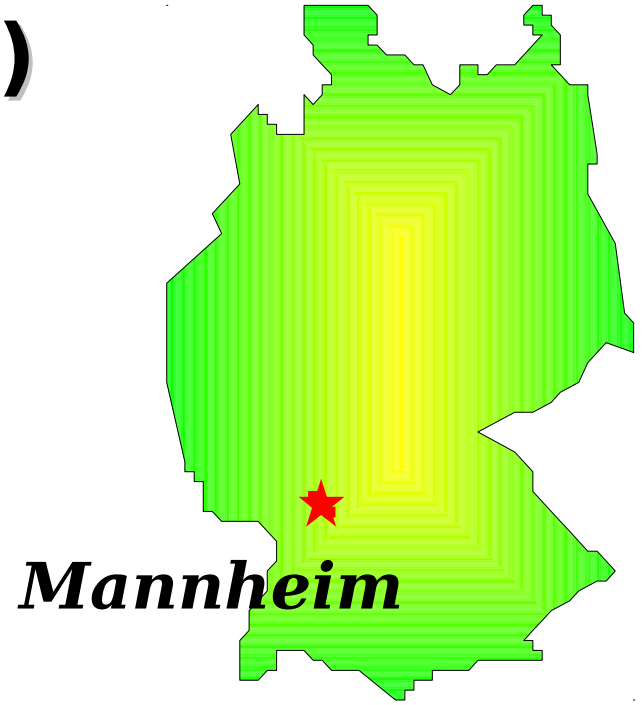
92 Contract Employees, 172 NAF, and Contract Guard Force

Medical
Dental
PSB
SJA
CID
Finance
DoDDS
SWS
Occupational Health
Red Cross
DeCA
EDIS
Postal
DRM
BW
AAFES

11 Officers, 26 Enlisted, 457 Civilians

DIRECTORATE OF PUBLIC WORKS (DPW)

Mr. Larry Scavone



DIRECTORATE OF PUBLIC WORKS

Major Responsibilities:

- Provide Army Family Housing (AFH) Services and Engineering Support to all customers to include
  - RPMA (Real Property Management Activity) Work
  - Environmental Protection
  - Budgeting and Estimating
  - Information Technology
  - Supply and Self Help
  - Fire and Emergency Services
  - Engineering, Master Planning, Stationing
  - Space Use and Real Property Service
  - Operations and Maintenance Support

DIRECTORATE OF PUBLIC WORKS

Deployment/Reintegration Support:

- Establish ISA contracts, upgrade barracks for re-deployment and secure GWOT funds

Challenges:

- Transition to SGO, increase SRM funding, and leases for refuse collection trucks

DPW – PROGRAMS

DPW - HOUSING

Construction Status – Army Family Housing

Street Name	Number of Buildings	Number Renovated - MRI	Number- Under Construction [MRI-SVQM]	Number- Not Renovated
Columbus	29	29	0	0
Jefferson	26	0	2	24
Jackson	17	0	12	5
Washington	21	13	2	6
Lincoln	10	3	0	7
Grant Circle	57	1	0	56

SUPER VQM FY 05:

Jackson Street-Buildings 637,638,639,641,642,645,646,647,649,650,651, and 652
(12 Units per Bldg = 144 Units)

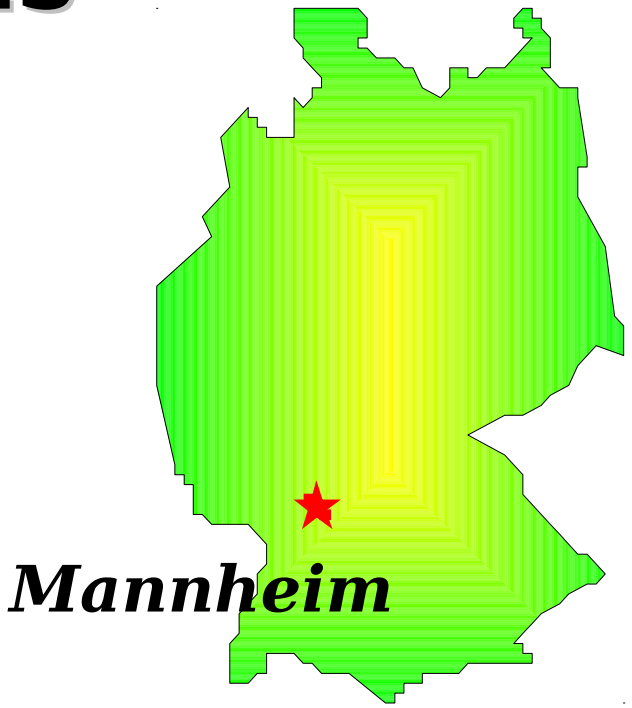
Jefferson Street- Buildings 677 and 678 (18 Units per bldg = 36 Units)

DPW – BARRACKS: 92%

KASERNE	BLDG (S)	CONDITION		REMARKS
COLEMAN	11,27,28,29,3031,33,34,35,5367,68			1+1 or BIP COMPLETE
COLEMAN	13,15			**BIP FUNDED**
COLEMAN	80,81,82			BIP PROGRAM FY 06
SULLIVAN	201,205,210 226,228,243, 244			1+1 or BIP COMPLETE 210 Privacy Doors
SULLIVAN	223,229,231			**BIP FUNDED**
TAYLOR	334,341,342			1+1 COMPLETE 341/342 Privacy Doors
SPINELLI	1583,1586			1+1, **1574 1+1**

DIRECTORATE OF COMMUNITY ACTIVITIES (DCA)

Mr. Derrick Gould



DIRECTORATE OF COMMUNITY ACTIVITIES

Major Responsibilities:

- Staff responsibility over Morale, Welfare, Recreation (MWR) programs which promote esprit de corps and well being
- MRW includes
  - Army Community Service Programs
  - Child and Youth Services Programs
  - Hospitality Management Group
  - Recreation & Sports Fitness Programs
  - MWR Support Services

DIRECTORATE OF COMMUNITY ACTIVITIES

Deployment/Reintegration Support:

- Family Readiness Group, Reintegration Training, and Rear Detachment Training

Challenges:

- APF Budget Constraints, OPTEMPO, Talent Pool (NAF Positions), Staffing for Child Development Center, ACS & CYS Accreditation, and Revenue Generating in NAF Operations

DIRECTORATE OF COMMUNITY ACTIVITIES

Army Community Service

- **Supports commanders' ability to provide comprehensive, coordinated and responsive services that support readiness of Soldiers, civilian employees, and their families**
  - Family Advocacy Program: Promotes family well-being and awareness through regularly scheduled classes
  - Exceptional Family Member (EFM) Program: Advocate for EFMs; Shining Star Parents Support Group
  - Financial Readiness: Provides AER services, educational classes and one-on-one financial counseling
  - Relocation Readiness: Newcomers monthly orientation, Welcome Packets, SITES assistance and translation services
  - Family Member Employment Readiness: Weekly job information and resume training workshops; computer center on site
  - Mobilization/Deployment Support Services: Provides training for Family Readiness Groups and Rear Detachment Commanders

DIRECTORATE OF COMMUNITY ACTIVITIES

Child and Youth Services (CYS)

- **Provides childcare and youth support programs for eligible youth ages 6 weeks through 18 years in the Mannheim Community**
  - Child Development Center (CDC): Facility based care for youth ages 6 weeks through 5 years; Capacity - 272; Current daily enrollment – 220; Numbers currently low due to staff shortages; National Accreditation good through Sep 05
  - School Age Services (SAS): A before and after school program for youth ages 6-10; Capacity – 120; Current daily enrollment – 111
  - Family Child Care (FCC): Home based care with trained child care givers who provide extended and weekend care; Currently 33 homes certified and providing care to 178 children
  - Youth Services (YS): Facility for Middle School/teens; provides a variety of leisure and educational programs and activities; Boys & Girls Club and 4-H Club affiliated. YS Sports Program available for ages 5-18
  - Community Liaison for Education & Outreach Services (CLEOS): Front door to CYS – registration point to use any service
  - School Liaison Officer (SLO): Community POC for DoDDS; Advisor to the Commander on School issues

DIRECTORATE OF COMMUNITY ACTIVITIES

Child and Youth Services

School Age Services

Youth Center

Statistics

- SAS 120
- CDC 220
- FCC 178

Child Development Center

DIRECTORATE OF COMMUNITY ACTIVITIES

Hospitality Management Group

- **Offers activities that allow for community members to enjoy themselves in informal settings. Revenue is reinvested back into community facilities and programs.**
  - Two Bowling Centers – BFV and Coleman: Both Bowling Centers newly renovated; BFV Bowl houses Habanero's/Primos Pizza Restaurant
  - Three Clubs: 1) Top Hat in BFV houses Winger's Restaurant; has newly renovated covered patio 2), The Cove on Sullivan Barracks offers programs popular with younger Soldiers 3) Mike's Pub on Coleman recently opened a Cyber Cafe
  - Coleman Catering Center: Facility located on Coleman Barracks; can seat 400; popular for formal unit functions
  - BFV Guesthouse: 40 rooms/2 suites; recently renovated bathrooms; does not meet community needs – referrals to local hotels
  - Fests: Two fests annually in Spring and Summer over Easter & 4th of July
  - Bazaars: Two scheduled annually over the Veterans Day Holiday and in conjunction with Valentines Day

DIRECTORATE OF COMMUNITY ACTIVITIES

Recreation & Sports/Fitness

- **Offers Sports & Fitness and Recreational opportunities for the Mannheim Military Community. Programs enhance Soldier readiness and community esprit de corps**
  - Two Gyms/Fitness Center – Sullivan & Coleman; the Sullivan has the biggest Fitness Center in Army Europe
  - Military Sports Program
  - Auto Skills: New Drive through Car Wash available Mid June
  - Arts & Crafts: Contract Operation, no staff
  - Outdoor Recreation
  - BOSS and Special Events

DIRECTORATE OF COMMUNITY ACTIVITIES

MWR Support Services

- Marketing
- Tax Relief Office: Newly renovated office in bldg 250
- Automation Office
- Financial Management Office
  - Private Organization Support
  - Home Based Business Support

DIRECTORATE OF COMMUNITY ACTIVITIES

Major Events/Activities

- Accredited
  - Child Development Center (CDC)
  - Army Community Services (ACS)
  - School Age Services (SAS)
- Albert Schweitzer International Youth Basketball Tournament (Spring 2006)
- German/American Volksfests
- Bazaars: November & February
- Summer Fest: 10 days over the 4th of July
- Kinderfest and Month of the Military Child Activities (CYS & ACS)
- Volunteer of the Year Ceremony (ACS)

COMMUNITY EVENTS

- **Tournaments**
  - European Volleyball
  - USAREUR B-Ball
  - Albert Schweitzer Basketball
  - USAREUR Flag Football
- **DoDDS Championships**
  - Volleyball
  - Basketball
  - Wrestling

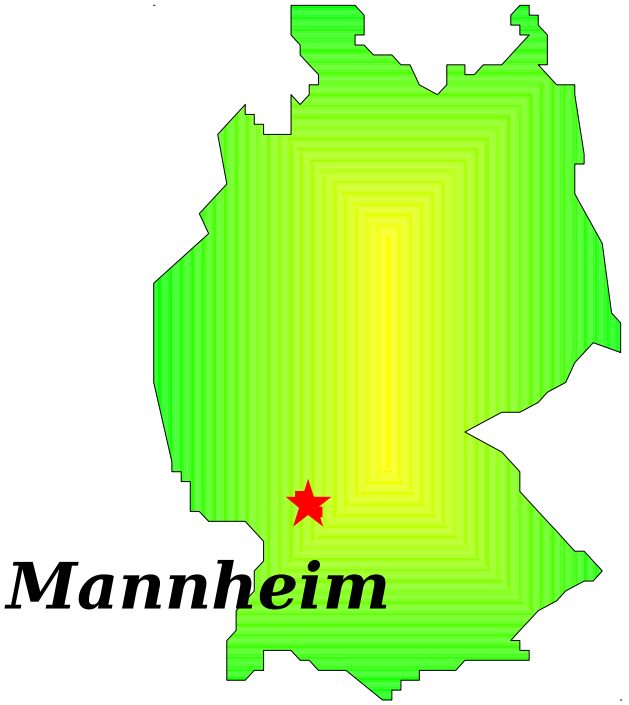
DIRECTORATE OF COMMUNITY ACTIVITIES

Facility Improvements

- Top Hat Wintergarden
- Winger's Restaurant
- Coleman Bowling Center Lounge
- BFV Bowling Center Upgrade
- Coleman Bowling Center Renovation
- Habanero's/Primos Pizza
- Taylor Auto Skills Center
- Car Wash
- VAT Office

S2/3

MAJ Lisa Weide



S2/3

Major Responsibilities:

- Force Protection and Security Management
- Deployment & Reintegration Facilitation
- Mobilization Plans and Operations
- Community Taskings
- Education Centers

Deployment/Reintegration Support:

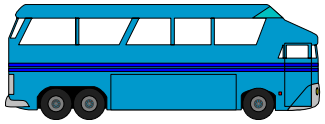
- Coordinates transportation, convoys, household goods & POV Storage, Predeployment Processing, Staging Area & Ceremonies

Challenges:

- Complexity of coordination, GWOT resources

Force Projection Assets

- 3 Barge Sites
- 2 Railhead Sites
- Installation Staging Area



S2/3

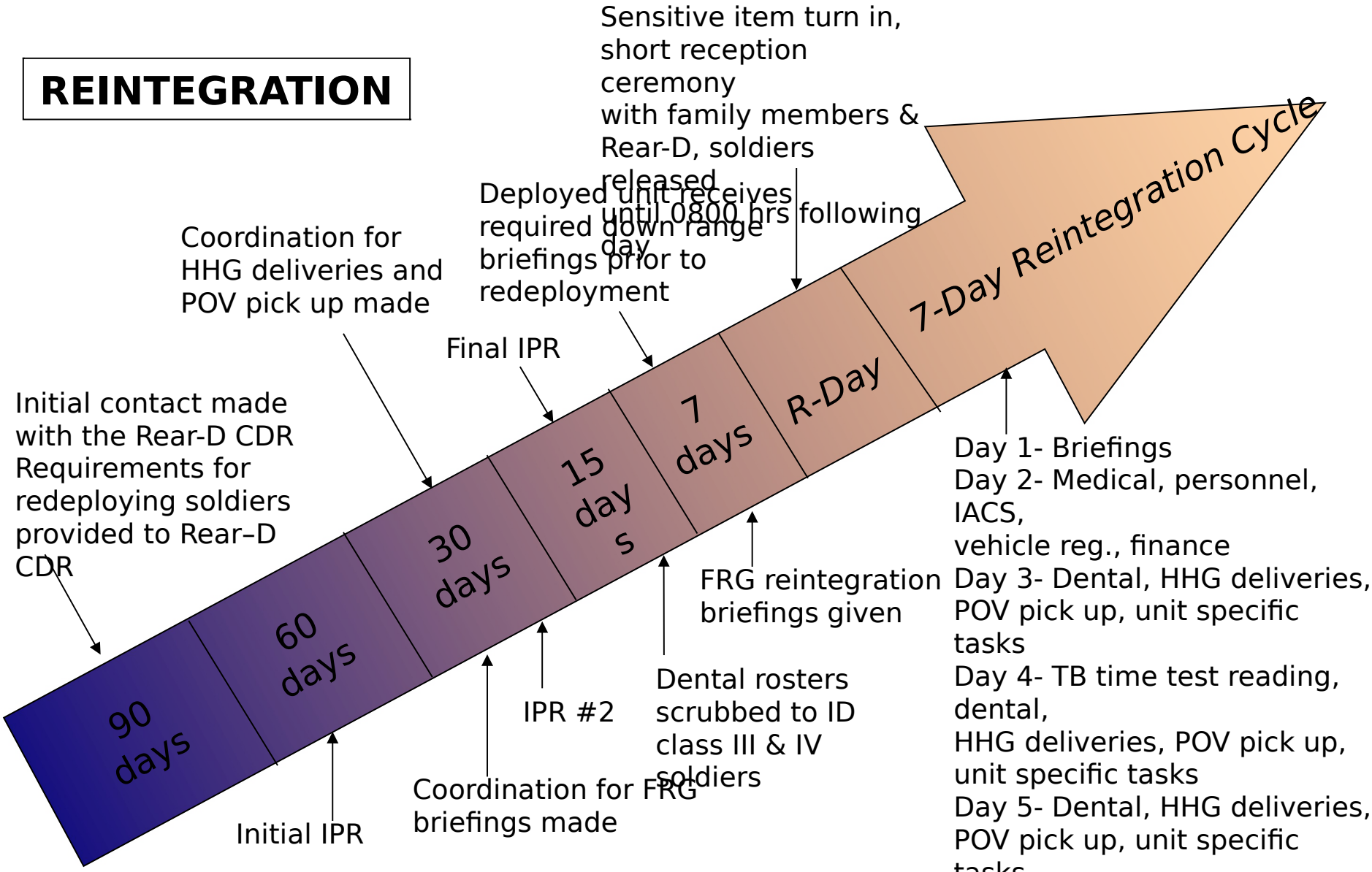
FORCE PROTECTION

Required Resources

Installation	BW / CG	FPConB	FPConC	FPConD
Coleman	20 CG	2	24	30
Dannensfeld	0	0	4	4
Friedrichsfeld	3 CG	0	4	4
Funari	5 CG	2	10	16
Gruenstadt	5 CG	0	4	4

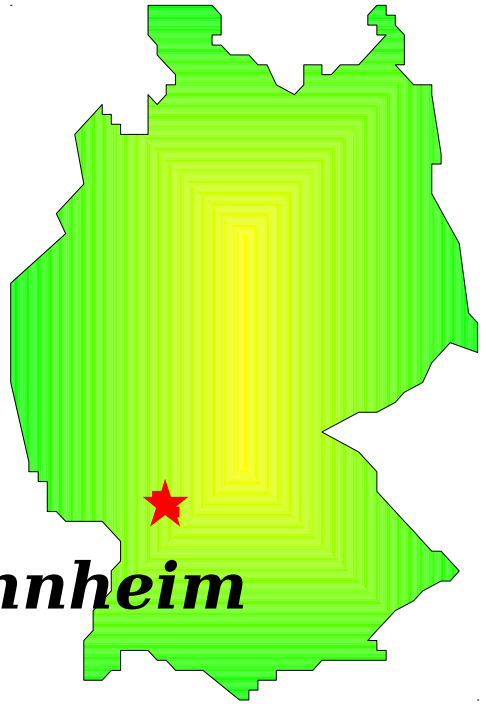
S2/3

REINTEGRATION


Sensitive item turn in, short reception ceremony with family members & Rear-D, soldiers released until 0800 hrs following day
Deployed unit receives required down range briefings prior to redeployment
Coordination for HHG deliveries and POV pick up made
Final IPR
Initial contact made with the Rear-D CDR Requirements for redeploying soldiers provided to Rear–D CDR
7-Day Reintegration Cycle
90 days
60 days
30 days
15 days
7 days
R-Day
Initial IPR
Coordination for FRG briefings made
IPR #2
Dental rosters scrubbed to ID class III & IV soldiers
FRG reintegration briefings given
Day 1- Briefings
Day 2- Medical, personnel, IACS, vehicle reg., finance
Day 3- Dental, HHG deliveries, POV pick up, unit specific tasks
Day 4- TB time test reading, dental, HHG deliveries, POV pick up, unit specific tasks
Day 5- Dental, HHG deliveries, POV pick up, unit specific tasks

HUMAN RESOURCES DIRECTORATE (HRD) & PAIO

Ms. Diane Williamson



HUMAN RESOURCE DIRECTORATE & PAIO

Major Responsibilities:

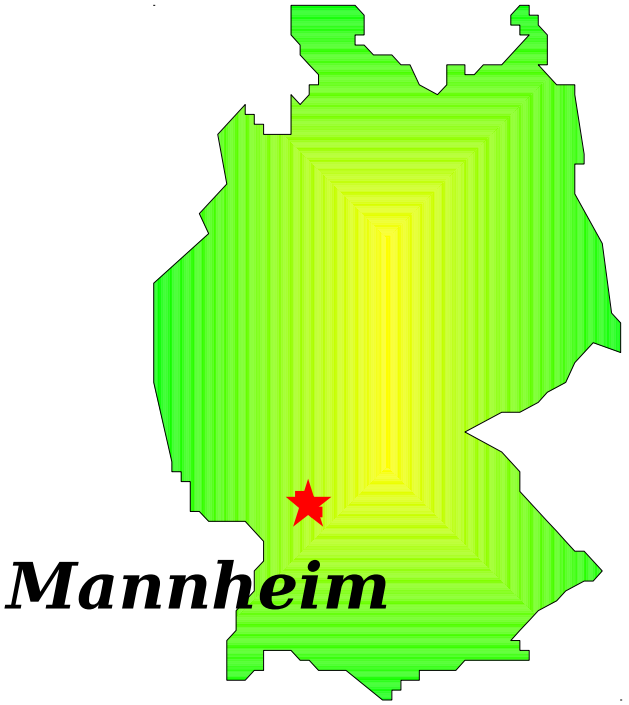
- Military and Civilian Personnel Management
- Adjutant - Award Processing and Ceremonies
- In & Out Processing/Central Processing Facility
- Community Mailrooms
- Casualty Assistance – Training and Coordination

Challenges:

- Training, Resources, and Staffing for Mailrooms

DIRECTORATE OF LOGISTICS (DOL)

Mr. Gregory Terry



DIRECTORATE OF LOGISTICS

Major Responsibilities:

- Installation Transportation Office - Personal Property, Driver's Testing, Travel, Transportation Motor Pool and Deployment Storage
- Supply and Services Division - Food Service Branch, Installation Property Book Office, and Fuel Management
- Liaison with DeCA and AAFES

Deployment/Reintegration Support:

- Storing personal property, household goods, privately owned vehicles
- Welcome home orientation briefing/occupation of a station during the 7 day reintegration period

Challenges:

- Deployment Support

DIRECTORATE OF LOGISTICS

Community Service

POV Storage Facility

Driver's Testing

Non-Tactical Vehicles

AAFES/COMMISSARY SERVICES

Main Exchange

Food Concessions (8)
Barber Shops (5)
Beauty Salons (2)
Auto Parts Store (1
Movie Theater (1)
Garage (1)
Tailor Shops (1)
Toyland (1)

Consistent, Quality Customer Service

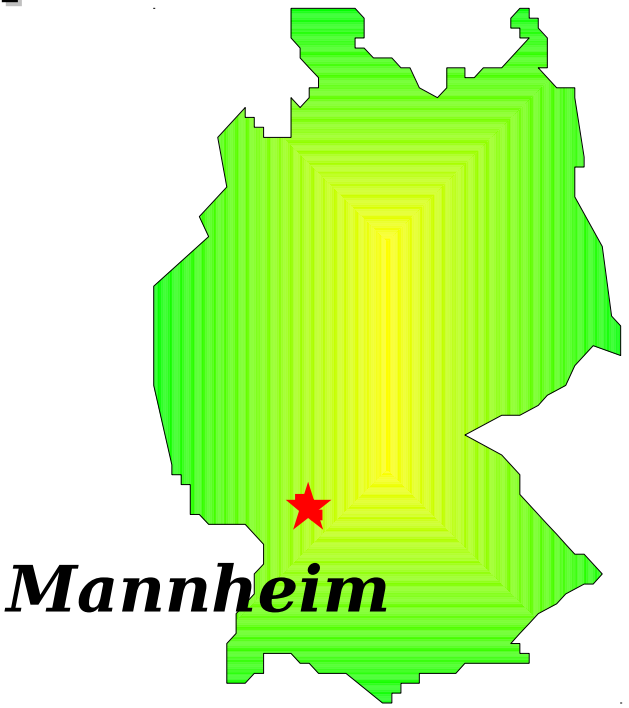
Shoppette

Furniture Store

Gas Station

COMMUNITY PROVOST MARSHAL (CPM)

CPT Jamie Towery



COMMUNITY PROVOST MARSHAL

Major Responsibilities:

- Maintain law and order by enforcing laws, orders and regulations
- Report and investigate crimes, offenses and traffic accidents involving military personnel, family members and the civilian components
- Maintain a close relationship with host nation law enforcement agencies in the Base Support Battalion Area

Deployment/Reintegration Support:

- Law and order assistance, bomb/drug dog, coordinate host nation police support, and convoy support

Challenges:

- Manpower – only 6 patrols for a 932 square mile area; Facilities – PMO, Bldg 256 needs major renovations

AREAS OF RESPONSIBILITY

MAJOR INSTALLATIONS

- Funari Barracks
- Sullivan Barracks
- Spinelli Barracks
- Taylor Barracks
- Turley Barracks
- Coleman

MAJOR HOUSING AREAS

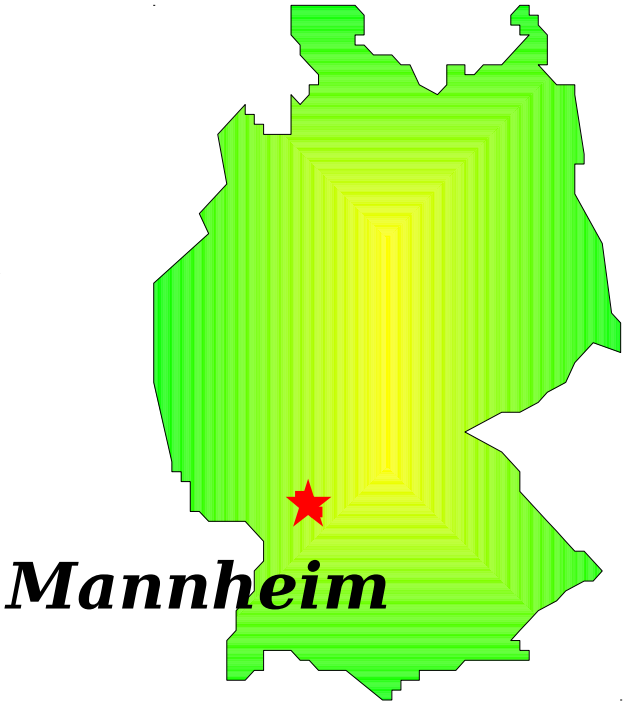
- Benjamin Franklin Village (2069 units)
- Erlenbach
- Friedrichsfeld

GERMAN STATES

- Hessen
- Baden-Wuerttemberg
- Rheinland-Pfalz

CHAPLAIN

CH (LTC) Brent Causey



CHAPLAIN

Major Responsibilities:

- Ensure continuous and comprehensive military religious support is provided to the Soldiers, DA Civilians, and family members of the 293D BSB across the full spectrum of Mannheim military community operations
- Provide quality military religious support to the Mannheim community
- Maintain and support positive host-nation ecclesiastical relations
- Conduct military religious support during power-projection and contingency operations

CHAPLAIN

Deployment/Reintegration Support:

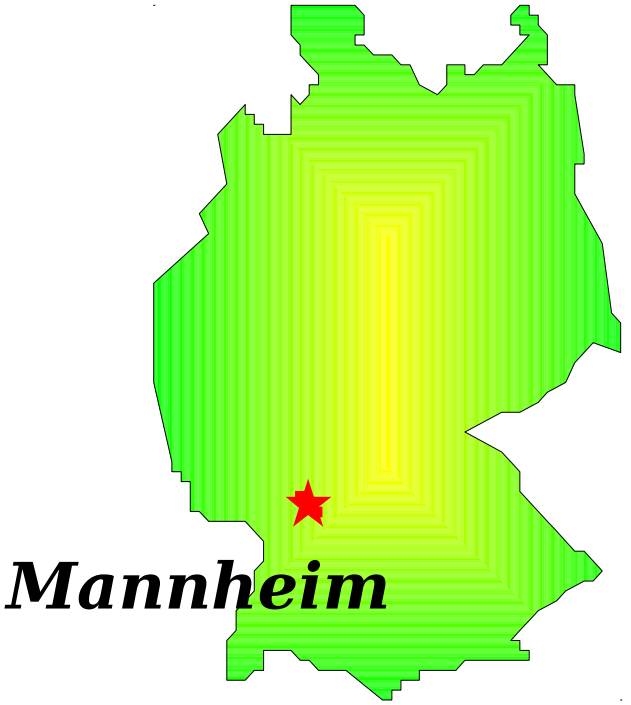
- Provide Deployment and Reintegration training for family members and returning Soldiers. Provide Reintegration and BSRF Marriage, Single Soldiers and Family retreats. Provide Critical Incident and Post Traumatic Stress Defusing and debriefing. Provide relationship counseling, separation counseling and Rear Detachment Religious Support area coverage for the deployed units and their family members

Challenges:

- Staffing Issues (Lack of Chaplain Assistants); Appropriate Funds for statutory requirements and training; Lack of dedicated facility for Religious Education programs

HHD, 293D BSB

CPT Robert Kam



HHD

Major Responsibilities:

- Training, welfare, morale, and discipline of all Soldiers assigned or attached to 293D BSB
- Provide support to 293D BSB staff and directorates, enabling them to sustain efficient base operations and services

Deployment/Reintegration Support:

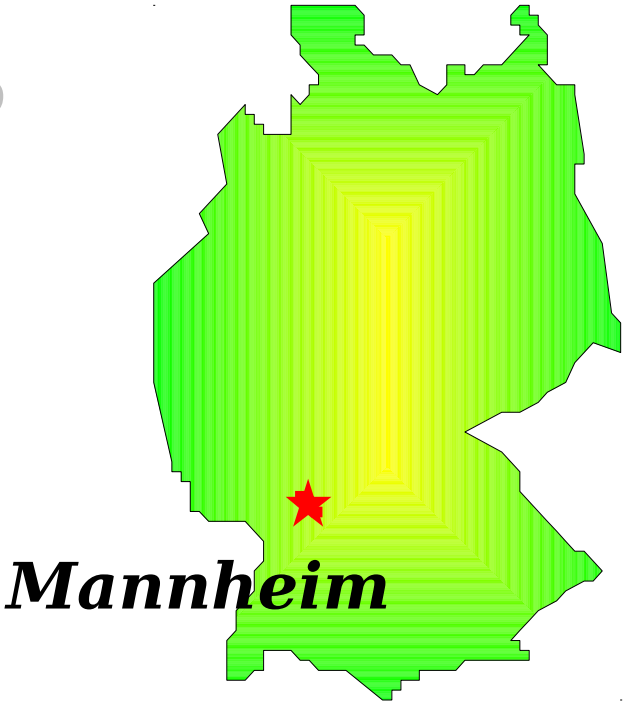
- Provide any required life support for ISA operations

Challenges:

- Upcoming requirements for SGO; Personnel

EXECUTIVE SERVICES OFFICER

Ms. Donna McGrath



EXECUTIVE SERVICES OFFICER

Major Responsibilities:

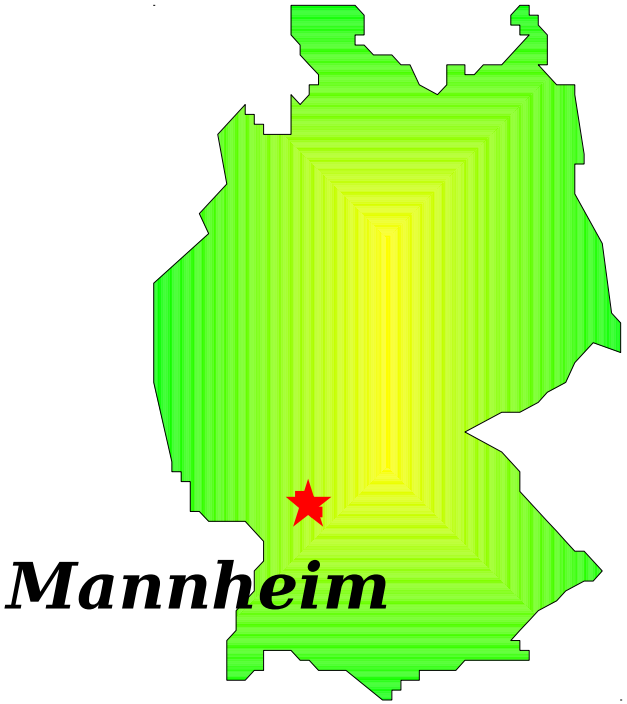
- Strategic Communications
- Community Mayoral Program
- Plan, coordinate and execute monthly Community Information Forum
- Plan, coordinate and execute quarterly Town Hall Meetings
- Recurring Administrative Reports – i.e. SITREPS
- Action Officer for distinguished guests and visitors

Challenges:

- Complexity of coordination, program changes

FAMILY MEMBER ACTION OFFICER (FMAO)

Mr. Bruce Donaldson



FAMILY MEMBER ACTION OFFICE

Major Responsibilities:

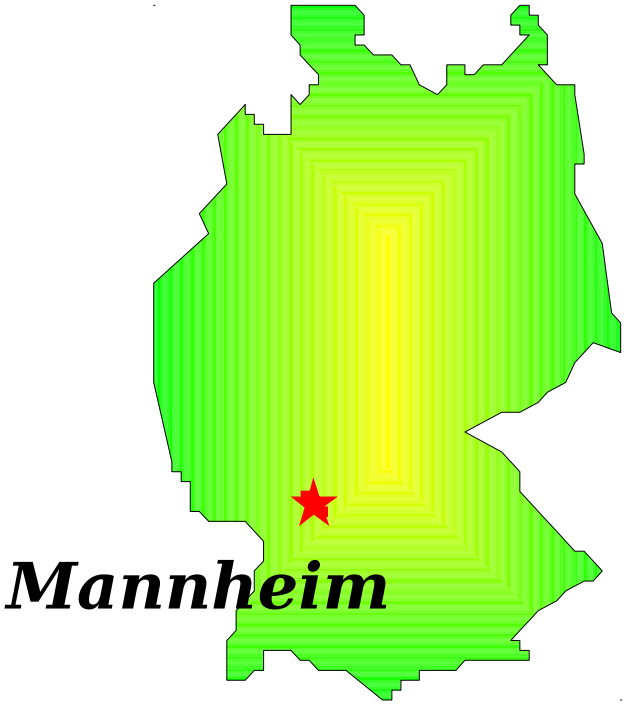
- Receives all reports of family member and civilian misconduct, to include school misbehavior; processes reports, conducts misconduct hearings, makes recommendations to BSB Commander; Close coordination with host nation police; Oversees the Community Service Program; Offers advice, guidance to parents on adolescent problems to include placement in CONUS; Processes requests for reinstatement of USAREUR POV Licenses

Challenges:

- Processes in excess of 2000 referrals annually

PUBLIC AFFAIRS OFFICE (PAO)

Ms. Christine Gebhard



PUBLIC AFFAIRS

Major Responsibilities:

- Provide Information, Conduct Media Relations and Conduct Community/Host Nation Relations

Reintegration Support:

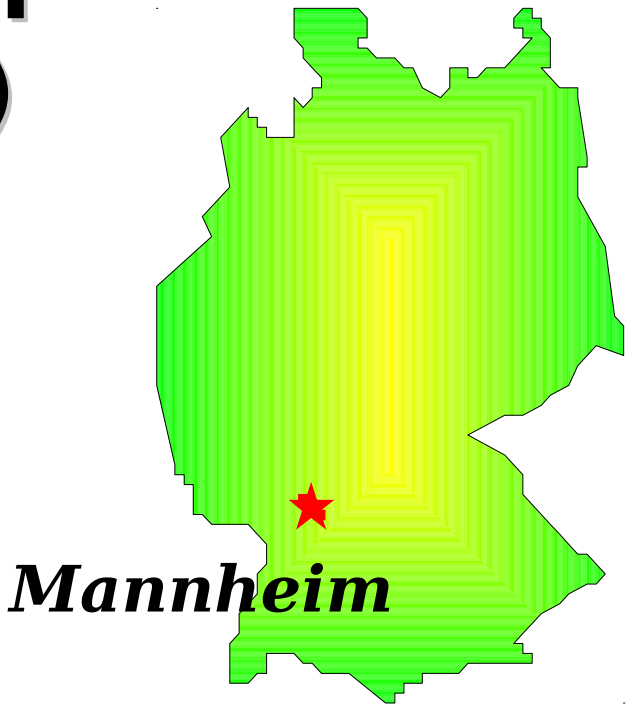
- Assist with host nation updates and civic support, hometown news releases, provide explicit guidance on the handling of media representatives

Challenges:

- Staffing – lack of journalist

EQUAL EMPLOYMENT OPPORTUNITY (EEO)

Mr. David L. Smith



EQUAL EMPLOYMENT OPPORTUNITY

Major Responsibilities:

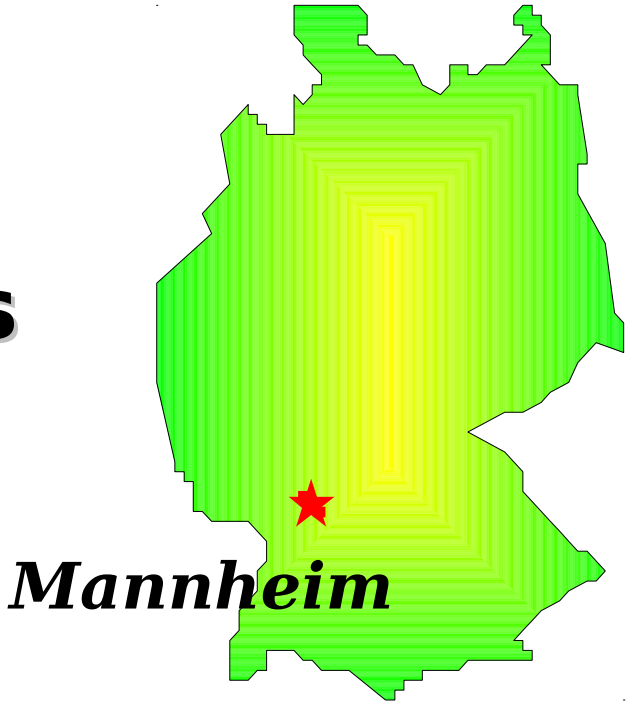
- Provide the 293D BSB and tenant organizations with Complaint Processing for U.S. employees, applicants for employment, former employees, and some contractors
- Affirmative Employment Planning to enhance workforce diversity
- Special Emphasis Programs to ensure attainment of equal employment opportunity for women, minorities and people with disabilities
- Training - Prevention of Sexual Harassment, EEO for Managers/ Supervisors and Employees
- Advise commanders/managers on EEO issues

Challenges:

- Maintaining high employee/supervisor training rate (POSH/EEO)

EQUAL OPPORTUNITY ADVISOR

SFC Deborah Nibblins



EQUAL OPPORTUNITY ADVISOR

Major Responsibilities:

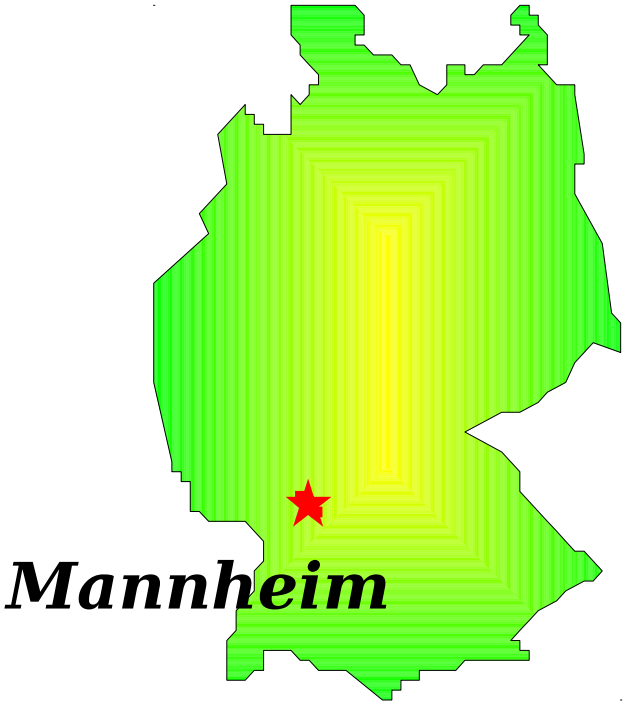
- Evaluate Mandatory Training
- Conduct Ethnic Observances, and monitor Indicators
- Recognize and receive individual complaints of discrimination and sexual harassment
- Assess the command climate through surveys, interviews and sensing sessions
- Collect demographic data for the Quarterly Narrative and Statistical Report (QNSR)
- Update Department of the Army Equal Opportunity Database

Challenges:

- Ensuring 100% trained rate of Sexual Misconduct Training to DA Civilians; EEO Support for planning community ethnic programs; Budget limitations and constraints on planning observances and training requirements

SAFETY

Mr. Peter Schmelzle



SAFETY

Major Responsibilities:

- Conduct OSHA surveys installation wide (workplaces, schools, child care, recreation areas); conduct Safety related work order reviews (RAC); provide tactical support – safety inspection of rail head / barge site operations; deploy safety information/news; serves as Point of Contact for tenant units on safety issues.

Deployment/Reintegration Support:

- Conduct risk analysis, assist the unit in ensuring safety of Soldiers and family members during loading and deployment activities

Challenges:

- Insufficient staff to accomplish mission

Conclusion

The 293D Base Support Battalion works hard every day to make the Mannheim Community the Army's best place to live and serve.

We Are Here For You!